

Information for Businesses with Intent to Establish New Business Facilities in Kyoto City

Kyoto City Subsidy Programs for Promotion of Establishment of New Business Facilities

Subsidy Program for Establishing the First Business Facility in Kyoto City

Subsidized up to 20 million JPY

Available for

1. A business based outside Kyoto City to establish its first **office** in the city
2. A businesses based outside Kyoto City to newly establish **its headquarters or a factory** in the city

Target facilities:

1. **Offices for research, planning, R&D, and other administrative and management services**
2. **Headquarters, factories, and R&D bases**

Amount of subsidy: The number of full-time employees living in Kyoto City
× up to **200,000 JPY** × for **2** years

Subsidy Program for Trial Establishment of a New Business Facility

Subsidized up to 500,000 JPY

Available for a business based outside Kyoto City, which plans to establish a new business facility in the city, to use a **coworking space** or a **shared office**, etc. in the city on a trial basis.

Amount of subsidy: (Office rental fees + Travel expenses) × **1/2**

Turn overleaf to read the details of each program ⇒

Contact:

**Business Attraction Promotion Office,
Industry and Tourism Bureau, City of Kyoto**

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Get application forms and further
information here



Kyoto City Official Website

Subsidy Program for Establishing the First Business Facility in Kyoto City

Providing a subsidy with a business based outside Kyoto City to establish its first business facility such as an office, headquarters, a factory, etc. in the city.

1. Subsidy for Establishing a New Office

- (1) Target industry: All (but limited to businesses planning to establish their first business facility in Kyoto City.) *1
- (2) Target project: To set up a new office, etc. in Kyoto City. *2
(limited to offices which are to be set for a long period. If the office is rented, it should be contacted for more than 1 year.)
- (3) Amount of subsidy:
 - ① For a business of specific industries contributing especially to the City's industrial policy *3: The number of full-time employees living in the city *4 × **200,000 JPY** × **for up to 2 years**
 - ② For a business apart from ①: The number of full-time employees living in the city × **100,000 JPY** × **for up to 2 years**
- (4) Subsidy limit: ① 10 million JPY per year (Maximum of 20 million JPY for up to 2 years)
② 5 million JPY per year (Maximum of 10 million JPY for up to 2 years)
- (5) Application deadline: 30 days prior to the day of first operation of the new office.

2. Subsidy for Setting Up the Headquarters or a Factory

(Subsidy Program for Establishing Additional Headquarters and Factories in Kyoto City is also available)

- (1) Target industry: Manufacturing, Software, Information Service
(limited to businesses planning to establish their headquarters or factories for the first time in the city)
- (2) Target project: To newly set up the headquarters, a factory, or a R&D base
- (3) Amount of subsidy: The number of full-time employees living in the city × **200,000JPY** × **for up to 2 years**
- (4) Subsidy limit: 10million JPY per year (Maximum of 20million JPY for up to 2 years)
- (5) Application deadline: 30 days prior to the day of beginning the construction of the business facility. In addition, the applicants are requested to notify their intent for application to the City, 90 days prior to the day.

*1 To establish the first business facility in Kyoto City means that a business based outside Kyoto, which has not set up any business facilities in the city for the past 2 years, is to open a business facility for the first time in the city.

*2 "an office, etc." includes business offices for research, planning, R&D, and other administrative and management work

*3 Specific industries: *Monozukuri*, ICT, Sports, Environment and Energy, Health Care and Life Sciences including services related to medical treatment, health, welfare and elderly care, Content and Art including manga, animation, games.

*4 A full-time employee denotes an employee with an indefinite-term contract. Board members or employees with fixed term contract such as part-time workers are excluded. To be calculated in the number of full-time employees, they must have been employed for more than 6 months.

Subsidy Program for Trial Establishment of a New Business Facility

Providing a business, which is based outside Kyoto City and intends to establish its first business facility in Kyoto, with a subsidy to partially cover the office rental fees and travel expenses for using a shared office and a coworking space on a trial basis.

- Target industry: All (but limited to businesses with intent to establish their first business facilities in Kyoto City)
- Target project: Applicants must fulfill the following requirements for the project. The projects shall be subsidized for a maximum period of 3 months.
 - (1) To rent a shared office, etc. in the city for some consecutive period over 1 week. *5
 - (2) To give interviews on request and fill in questionnaires during the subsidized period.
- Amount of subsidy: ① 1/2 of the shared office rental fees + ② 1/2 of travel expenses
- Subsidy limit: To be set according to the days and the number of people participated in the trial
(① Office rental fees: up to 250,000 JPY + ② Travel expenses: up to 250,000 JPY for 3 months)
- Application deadline: 7 days prior to the day when the applicant begins using the new office.

* "A shared office, etc." includes shared offices, coworking spaces, and any other type of facilities which the Mayor of Kyoto approves as buildings or rooms for multiple businesses to share.

Other Support Programs

Support for Finding New Offices and Factory Sites (Business Site Matching Support System)

Kyoto City collaborates with real estate businesses in the city to collect information on properties such as offices, industrial sites, and Kyo-machiya townhouses, and provide the information to the businesses in need. (Free of charge)

Subsidy Program for Establishing Additional Headquarters and Factories

Subsidies are provided for businesses to locate their headquarters, or to set up new factories and R&D bases.

- Target industry: Manufacturing, Software, Information Service
- Target project: To locate headquarters, or to set up new factories and R&D bases
- Amount of subsidy: **Up to 100 million JPY for a maximum period of 3 years**

It will be equivalent to the amount of the Fixed Asset Tax and the City Planning Tax, which are newly imposed for the target project.
(Excluding taxes imposed for land.)

Note: There are requirements on the facility acquisition fees and the number of full-time employees.

Tax Incentives (Government of Japan offers Tax Incentives for Strengthening Local Business Facilities)

Available for companies whose headquarters are located in 23 wards of Tokyo, to open new offices or expand headquarter functions in Kyoto City. To receive incentives, they must fulfill some requirements and their plans should be approved by Kyoto Prefecture.

Other Support Available

- Providing subsidy for office rental fees of public incubation facilities
- Support for securing personnel
- On-site inspection coordination, etc.

One-stop Business Establishment Support Service

Kyoto City officials offer one-stop support service for any inquiries on establishing business facilities in the city.

Check the official website as listed below for further information, inquiries, and consultations.

Kyoto City Business Attraction Official Website "Kyo-working"

Basic information on Kyoto City and support programs are available on the website.

<https://kyo-working.city.kyoto.lg.jp/>

